



Capital Planning Committee

Date: Thursday, September 28, 2023

Time: 5:00 – 7:00 PM

Location: Town Manager's Conference Room

Minutes

Attendance: Ida Cody, Jose Farias, Darrel Harmer (via Zoom), Alex Magee, Chris Moore, Julie Wayman (Left @ 5 :48) Joe Solomon, Vaden Broaddus (Left @ 6 :20), Timur Kaya Yontar (Arrived @ 5 :10), Jonathan Haughton (Arrived at 5 :55)

Not in attendance: Ana Terrell

Meeting Opened: Chair Chris Moore called the meeting to order at 5:05 pm.

Approval of Minutes: The minutes from the September 14, 2023 meeting were reviewed. Julie Wayman made a motion to approve, which was seconded by Alex Magee. The motion passed unanimously.

Public Comment: None

Facilities Presentation: Rob Behrent, our Facilities Director, provided an update on his ongoing efforts to support Facilities work in various departments. Going forward, Facilities-related requests will be initiated by the Facilities department to the degree that Rob is aware and involved in their development.

Timur suggested that the town assess long-term building maintenance requirements to better understand potential pressure on our 5% capital guidelines in the coming years.

Rob shared that he is collaborating with Talia Fox, Sustainability Manager, to explore opportunities for electrification.

Ethics Certification: The new ethics certification will need to be taken by everyone on the CPC. Alex emailed everyone a link to the certification during the meeting.

Scoring Process: The Chair reviewed the CPC scoring spreadsheet.

Community Safety Subcommittee: Timur Yontar presented a summary of the Community Safety subcommittee discussion. There is a potential for increased sweeps in the building project (FY'16) which will be investigated by Ida. The committee requested a firmer number for the vehicle replacement program.

Fire Subcommittees: Jose Farias presented a summary of the Fire subcommittee discussion. The committee requested details around the increase in expense for Firefighter Protective Gear, the timing of the Jaws of Life replacement, and the underlying inflation and bidding process for firefighting vehicle requests. In addition, the committee discussed opportunities to purchase electric or hybrid vehicles to replace upcoming SUV and truck capital requests.

Scheduling: Based on scheduled subcommittee meetings, the subcommittees (except for Schools) should be able to present to the committee during October. The School subcommittee is hoping to present on Nov 2nd.

Discussion: Chris Moore proposed, and Joe Solomon seconded a motion to conditionally approve police and fire requests except for vehicles. The motion passed unanimously.

New Business: None

Meeting Adjournment: Jonathan proposed, and Timur seconded, a motion to adjourn. The motion passed unanimously, and the meeting was adjourned at 7:01 p.m.